

OLL School Tuition Policy for 2019-20

Approved by the Finance Council

Dear Parents,

The actual cost to educate one child at Our Lady of the Lake Catholic School is \$8,000. The OLL Church helps to off-set your child's education with donations and fundraising. Please consider contributing more towards tuition.

- **2019-2020 Tuition Grades K-8th:**

- Catholic \$2100
- Non-Catholic \$2300
- A deposit of \$25 per child is required at time of registration. This is fully applicable to tuition and is non-refundable unless the family physically moves out of the area.
- Yes, our family can contribute an additional \$ _____ more per month to help defray the full cost of the education (\$8000 per child) of our child/ren.

- **After Care Program (3rd grade and under) fees:**

- 12 cents per minute (\$7/hour) starting at 3:10 pm
- Overtime rate after 5:05 pm: \$1 per minute

Elementary/Middle School Tuition Policies:

1. All registration forms including the tuition agreement and the scholarship application forms must be filled out and turned in at the time of the child's registration/enrollment.
 - a. The required tuition agreement form must be signed by both the family and principal following a personal meeting and/or discussion with the principal.
Please call the school office if you have questions.
2. **Payment options:**
 - a. A minimum monthly payment of \$25.00 is required
* Families participating in the WPCP voucher program are not required to pay a monthly payment.
 - b. Payment in full prior to **August 15, 2019** (cash or check) will receive a 5% tuition rate discount per child.
 - c. Monthly payment plan: Electronic Funds Transfer (EFT/ACH) automatic monthly bank debit. 10 monthly payments starting in August and finishing in May. The monthly payment plan must be pre-arranged, agreed to and signed by both the school family and the school principal.
 - d. Special Payment Arrangement Contract - must be arranged individually and approved by both the principal and the business administrator, and the special arrangements must be incorporated into the family's written tuition agreement.
 - e. WPCP Voucher program
3. **Tuition Incentives:**
 - a. Up to \$300 is available for families through the State of Wisconsin income tax credit program. Please consult your tax advisor for details of this Wisconsin state program.
 - b. Full tuition payment prior to August 15th of the new school year will receive a 5% per child tuition discount.
 - c. A multi-child discount of 50% tuition reduction will be applied to the third and subsequent additional non WPCP voucher children of the same family enrolled in K-8.
 - d. Refer a new student that enrolls in K-8 and receive a \$100 credit on your tuition statement. There is no limit to the number of referrals you may make.
 - e. The Scrip 50/50 tuition sharing program offers a rebate towards your child's tuition on a quarterly basis. Participation is not required; contact the school office for sign up forms and information.

4. Financial Scholarships:

- a. Financial scholarship applications are available for all students. Our Lady of the Lake will offer 4 Scholarships for the 19-20 school year. The Kremer Foundation Scholarship (awarded in October, income-based), Sister Kathleen Brady (must be an active Catholic Family, awarded in January, income-based), St. Mary's of Odanah (awarded in February), The Support A Student (awarded when all other scholarships have been received—needs based).
- b. **ALL** Scholarship applications are due **no later** than May 15th. A copy of the family's 2018 1040 or a current paycheck stub is required to begin the application process.
- c. The scholarship awards are based on the school scholarship policies and as funds are available. Late applications will be considered only on a "funds available" basis.
- d. Scholarship/grant monies will be awarded to the family's tuition account after the family has fully paid their portion of tuition.
- e. Scholarship/grant monies awarded for tuition will be forfeited if the family's portion of tuition is not fully paid by May 15th of the school year.

5. Service Hours:

- a. All families paying tuition are responsible to assist at 2-4 BINGO events as part of the school service program. Scheduling of the bingo nights is coordinated through the school office. Families agreeing to work BINGO will be assessed \$200.00 on their child's tuition account. A deduction per bingo worked will be made once each BINGO date is worked. Any remaining amount will be charged to the parent and is due at the time tuition is due.
- b. If a family chooses not to participate, a fee of \$200.00 will be charged to the family's tuition account.
- c. Families that are exclusively in the WPCP Voucher program are encouraged to participate but not required to fulfill service hours.

6. Collections policies:

- a. If payment issues or problems occur, all attempts will be made to work out a mutually agreeable payment schedule between the school and school families.
- b. A fee of \$30 per instance will be assessed for a returned check or insufficient funds for an EFT payment.
- c. Collections/Non-Payment:
 - i. Three (3) consecutive monthly non-payments of the tuition agreement, with failure to contact the school office, may result in turning the entire outstanding balance over to collections.
 - ii. Any funds not fully paid by June 30th of the end of the school year may be subject to being sent to a collection agency.
 - iii. If an account is turned over to collections, a service fee of 35% of the amount due will be added to the unpaid balance to cover the school's costs of collections including, but not limited to, collections agency costs, court costs and reasonably necessary attorney's fees.

7. If a family has not fully paid the tuition amount for the current school year before June 30th, the family will not be able to re-enroll the student at Our Lady of the Lake until the balance has been paid in full. Unique and special circumstances for school families may be considered on a case-by-case basis and taken into consideration by the principal and the pastor.