

## **Health Plan for OLL School during the Covid-19 Pandemic—July 25, 2020**

This plan has been developed in response to the Covid-19 Pandemic which began in March 2020. OLL School is taking the necessary precautions for the health and safety of all students and staff members who are working in the school. We are working with the Ashland County Health Department and there may be changes to the plan as we go into the school year and throughout the school year as they advise us with new procedures and methods.

This plan will address the many areas of health and safety during the Covid-19 Pandemic.

### **CLEANING AND GENERAL APPEARANCE OF CLASSROOM**

All frequently touchable surfaces will be cleaned and disinfected routinely as students leave the room for special classes, or lunchtime or rotate from area to area in the classroom and lunchroom (adult cleaning by lunchroom assistant).

Classroom Teachers may get assistance from staff and students (age appropriate for duties) for cleaning duties in the classroom.

Touchable Surfaces are, but not limited to: cleaning student desks/tables, door knobs, chrome books/laptops, light switches, locker handles .....etc.

### **Generally**

- Items that are not cleanable, or disinfectable have been removed from the classroom or put into a 3-day rotation and only used by a single student.
- Items will NOT be shared from student to student without sanitizing.
- Students should have their own water bottle (OLL School will provide a free OLL School Logo Water Bottle for all students from a benefactor)
- Students should have their own pencil case with necessary personal items such as pencils, erasers, scissors, ruler, ...etc.
- Students will not be allowed to “group” or “sit together” during regular classroom instruction or lunchtime. However, they can socialize and play during recess times outside
- Student desks/seating will be arranged to allow for “safe distancing” within the classroom. Preschool is grouping students into pods which are assigned by the teacher for unit rotations.
- Carpet Time will have students at “Safe Distancing”. No Carpet time for any grades until further notice.
- Plans are in place for handwashing more often during the school day for classes besides at lunch time and bathroom breaks or the use of hand sanitizer in the classrooms if handwashing is not available.
- Wednesday School masses for Kindergarten-8<sup>th</sup> grade will have students seated at “safe distancing” with the following of guidelines in place for Weekend Masses. No singing with instrumental music and spoken responses. reception of the Eucharist—with use of hand sanitizer for all as they come forward and the wearing of masks/neck gaiters until just prior to reception of Eucharist by hand only (no placement on the tongue)

### **Preschool**

Preschool will follow all generals above. Students will be put into pods/groups for the month/year. The preschool staff will sanitize after each use of tables and chairs. The learning items will be put into a bin with a 3-day rotation or sanitized daily depending on items in the bins. Students are encouraged to wear a Neck Gaiter as these are easier to wear than masks and can be pulled down on the neck for recess, PE and eating. Students must have a pencil case for after care with items such as scissors, glue, glue

stick, pencils, and crayons. Parents will not be allowed into the building in the mornings. A Preschool staff member will meet them at the main doors for drop offs and goodbyes. Preschool hours are 7:30 to 3:10.

### **After School Care**

After Care will follow the generals stated above. Students will be led in a line to the After Care. Kindergarten students to Preschool After Care and all others 1-4<sup>th</sup> grade to the Library. Students will wash hands prior to entering the after care. They will be put into Pods/Groups for the year. Students are encouraged to wear a Neck Gaiter as these are easier to wear than masks and can be pull down on the neck for outside time and eating. They must have a pencil case for after care with items such as scissors, glue, glue stick, pencils, and crayons. This pencil case can be kept at the After care Program. Parents will need to ring the outside doorbell of the school doors for the Aftercare Staff to send their child/ren to them at the door. Parents will be asked to wear a mask while outside the main school doors for pickups.

Teachers will be responsible for distributing hand sanitizer for students. A bottle of hand sanitizer will be in each classroom to use by the teacher when hand washing is not available.

Opening of windows to ensure ventilation, but no recirculation of air will be allowed. The classrooms will also use a high volume Hepa Filter for air cleaning in the classroom.

### **Extra-curriculars**

No extra-curriculars during the Pandemic for sports, event gatherings, etc... Until further notice.

### **Fever**

We ask that parents monitor their child for fever daily with at home temperature taking prior to sending to school. If the child has fever please keep them home and plan for them to be absent for at least one day following the resolution of the fever, without use of fever reducing medications.

**Students should remain at home until they do not have fever without medication for 1 consecutive day of any fever.**

### **Hand washing and Personal Hygiene**

Teachers will teach correct handwashing, covering sneezes and coughs and throwing the used tissue in the trash with immediate use of hand sanitizer at 60% alcohol or handwashing, not touching mouth, nose or face, only touching necessary surfaces...etc.

It is recommended that family review handwashing basics at home:

<https://www.youtube.com/watch?v=d914EnpU4Fo>

### **Singing and Band**

It has been recommended that we do not sing as this could spread viruses. Music classes will be more rhythmic in nature: clapping to music, keyboarding, ukulele, rhythm instruments, music theory, etc... The middle school will be having General Music 5-6 and 7-8 instead of band and choir with scheduled times for each classroom.

There will be no singing in church. We will have Wednesday School Masses with instrumental music and spoken responses. The school mass will only be for staff and students. No parents or parishioners will be able to attend.

### **Gum Chewing**

NO Gum Chewing for any students/staff is permitted or the foreseeable future as following the CDC and County Health recommendations for the COVID-19 Pandemic.

### **Lunchroom Cleaning and Seating**

A'viands Food Service has created Safe Café and is committed to abide by strict standards of health and safety, as manifested by enhanced sanitation, social distancing, service modifications, PPE, and personal health monitoring. A'viands and Our Lady of the Lake's priority is your health and safety.

All social hall tables will be used to "safe distance" students during lunchtime. Students will be instructed to sit in designated areas for each lunch period. Students will be seated apart and at a "safe distance" from others. Preschool aides, staff and teachers will direct students to seating. The lunchtime serving assistant will clean and sanitize tables after each lunch period.

### **Masks and Neck Gaiters**

Wearing of Face Masks or Neck Gaiters are mandatory for ages 5 and up as required by the State of Wisconsin. Preschool face coverings is recommended. Please follow our guidelines while within the building for staff and students for the protection of others as a mask or gaiter is a barrier to personal breath droplets being put into the air while speaking or coughing/sneezing. Neck Gaiter are recommended for preschool-elementary students as they are simple to use and will only need to be pulled down to the neck for Recesses, PE and eating.

It is recommended that cloth masks and neck gaiters be cleaned daily after use. They will be worn home for cleaning.

Proper washing of cloth masks can be found at <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wash-cloth-face-coverings.html>

It is recommended that families/staff have a rotation of masks/neck gaiters to wear for school. Exceptions for mask/neck gaiter wearing will be in physical education classes, recesses, eating or by those which have with a medical condition preventing them from wearing a mask.

Dress code for masks/gaiter for acceptable printed images and phrases will be followed—see parent/student handbook.

Teachers will instruct students as to the proper wearing of a face mask/neck gaiter. Employees, volunteers, and students will provide their own face coverings.

The school will have some donations of masks/neck gaiters for needy families. Please contact the school office.

### **Medical Policy**

Students will be sent home with a fever of 100 degree or higher will be asked to be monitored by the parents for fever and symptoms of Covid-19 and contact the school office with results of monitoring of fever and Covid-19 symptoms.

Students should remain at home until they do not have a fever without medication for **1 consecutive day**.

### **COVID-19 Illness**

The school will take necessary precautions when there is a positive case of Covid-19 among the staff and students. We will follow our crisis plan as it relates to school closure for a health crisis with the Ashland County Health Department advising the school due to Covid-19 cases. Families will be notified with an Option C alert and email will occur prior to a shutdown.

Persons diagnosed with positive COVID-19 will be directed to isolate/quarantine for a minimum of 10 days from symptom onset and three days after without use of fever reducing medications. Close contacts of lab-confirmed COVID-19 cases will be directed to isolate/quarantine and monitor for symptoms for 14 days since last exposure. Public Health will contact and work with these individuals regarding isolation/quarantine timelines. This information will be kept confidential as relates to the school.

Main Covid-19 symptoms are: Fever, dry coughing, and shortness of breath. It is recommended to call your local healthcare provider if any or all of these Covid-19 symptoms occur within your family or your children to be tested.

### **MENTAL HEALTH**

Students' mental health and wellbeing during this unprecedented time will be addressed during classes with our School Counselor. These classes occur once a week for each grade. Parents of students can also request sessions for their child with our school counselor. There may also be times that our school counselor will have a group session.

### **TRANSPORTATION**

Bussing for students is available through Ashland School District funding. Therefore, the ASD is recommending parents to use cars or carpool to transport students to and from school. This would allow those families that cannot self-transport to use the school bus with COVID-19 seating restrictions.

There will be no use of cars or bussing for fieldtrips during the COVID-19 pandemic. However, teachers can plan walking fieldtrips outside, take virtual fieldtrips, or ask presenters/volunteer readers to login virtually to the classroom for more enrichment activities.

### **VIRTUAL INSTRUCTION**

During the course of study teachers may be called upon to use virtual instruction in the event of a school closure due to the COVID-Pandemic, student positive cases of Covid-19, student exposure do to close contact with a positive Covid-19 case, or Inclement Weather to teach students.

Teachers are expected to accommodate to the best of their ability the students/families that are absent for an extended period due to COVID-19 illness, exposure, or closure. Please contact the classroom teacher and notify the principal for assistance as needed for virtual instruction. Contact via Option C will occur if there is a school closure.